Department of Communities and Justice 

# Supported Playgroups form to request locally designed model

**Purpose and Use of this form**

The DCJ Family and Community Services Insights, Analysis and Research (FACSIAR) [Supported Playgroup Rapid Evidence Scan (2024)](https://evidenceportal.dcj.nsw.gov.au/our-evidence-reviews/supported-playgroups-rapid-evidence-scan.html), referenced in the TEI Program Specifications summarises the evidence base for supported playgroups and shares best practice elements that can guide playgroup design, service planning and implementation.

The Supported Playgroup Rapid Evidence Scan found that the following evaluated programs had the strongest evidence:

* Kids in Transition to School (KITS)
* smalltalk
* Peep-Learning Together Program (Peep-LTP)
* Learn, Engage and Play (LEaP)
* Parent-Child Mother Goose (PCMG).

Service providers delivering supported playgroups under Wellbeing and Safety should aim to select one of the models from the Supported Playgroups Evidence Scan to deliver a supported playgroup in the TEI program. When selecting a supported playgroup model, consideration should always be given to the available evidence, local context, and client and community need.

If a service provider considers that a locally designed supported playgroup model is more suitable in their local context, they can propose this option to their DCJ contract manager. If after discussion, the agreement is that the proposal for a locally designed model may be suitable, the service provider must complete this template and submit it to their DCJ contract manager who will then forward it to the TEI mailbox for consideration and approval. Your DCJ contract manager will advise you if your application has been successful.

Note that Aboriginal Community Controlled Organisations (ACCO) providers or non-ACCO providers with Aboriginal staff delivering supported playgroups to Aboriginal clients **do not need** to complete this form. ACCO’s and non-ACCO’s with Aboriginal staff delivering supported playgroups to Aboriginal families are also not expected to select from the list of models in the evidence scan. These supported playgroup models should be locally designed with input from community and practitioner expertise and any available evidence.

Note supported playgroup models submitted for consideration should be able to demonstrate that they align with the [best practice principles](https://evidenceportal.dcj.nsw.gov.au/our-evidence-reviews/supported-playgroups-rapid-evidence-scan/supported-playgroup-best-practice-principles.html) identified from the evidence scan and align with the [Early Years Learning Framework](https://www.acecqa.gov.au/sites/default/files/2023-01/EYLF-2022-V2.0.pdf).

| 1. Contact Details | |
| --- | --- |
| Name and contact details of person submitting form |  |
| Organisation Name and Address |  |
| DCJ District |  |
| District CPO Name and contact details |  |
| 1. Please provide name and brief overview of supported playgroup model proposed: | |
|  | |
| 1. Location/s of where model will be delivered (please specify LGA) | |
|  | |
| 1. Key Target Group | |
|  | |
| 1. Have you considered the supported playgroup models identified in the evidence scan? | |
| Yes  No  (Note: if No, please review the models before submitting this form) | |
| 1. Please describe main reasons a model from the evidence scan was not selected as suitable: | |
|  | |
| 1. Is your proposed supported playgroup model an adaptation of any of the models identified in the scan? | |
| Yes  No  If Yes, please indicate which model/s and why the adaptation was needed: | |
| 1. Is your model self-developed or an existing model? | |
| Self-developed  Existing model | |
| 1. Please provide further detail on your proposed model (including key elements of the model, target group, duration, delivery format) and why it was chosen: | |
|  | |
| 1. Describe how your supported playgroup model incorporates the best practice principles identified from the supported playgroup evidence scan | |
|  | |
| 1. Describe how your supported playgroup model aligns with the Early Years Learning Framework | |
|  | |
| 1. Has the supported playgroup model been evaluated? | |
| Yes (evaluation completed)  Yes (evaluation in progress)  No  If No, please indicate below whether you would be interested in having an evaluation of your model:  Yes  No | |
| 1. Please provide any supporting evidence to demonstrate your model’s effectiveness   Note: examples of evidence can include research evidence, evaluation, alignment with published best practice principles, client feedback, practitioner expertise, DEX data or other documentation demonstrating effectiveness.  Please include links to evidence and/or attach relevant supporting evidence when submitting this form | |
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