

Core and Cluster Procurement

Tranche 3 Request for Tender
Core and Cluster Development
Data Privacy

15 November 2023



Keeping Refuge Address Confidential During the DA Process



Step 1: Core & Cluster developers and/or their town planning consultants request to meet with the Council's town planning and record management staff (if local Development) and DPE regionally significant planning panel (if regionally significant development for capital buildings over \$5M) prior to lodging a DA or DA being determined by planning panel.

At the meeting seek Council, or panel, support to ensure the address is not disclosed and the plans are not exhibited as part of the planning process. Note the use of the group home as a women's refuge as sensitive and ask Council to exercise their discretion as legislated.

Step 2: If Core & Cluster developers are denied the opportunity to meet with local Council or panel, please contact DCJ Core and Cluster program. We will contact the DPE PDU Concierge Team to try to resolve the issue.

Step 3: Core & Cluster developers and/or their town planning consultants must ensure both town planning staff and records management staff in attendance at the meeting are made aware of the sensitivity of the development and the express need for privacy and discretion. This includes no public or adjoining owner notification and all DA property files to be clearly marked 'Confidential' with any street address and development description and/or use of the building redacted from any documentation required under a GIPA records request.

Core and Cluster Data Privacy

