# Quality Assurance Framework

General Use – Annual Casework Review Template

This QAF review template can be used for an individual review or is best used to review the QAF annually or overtime by comparing year to year results. This will map casework progress and highlight any casework issues that may have been missed. The review template incorporates the carers Strengths & Difficulties Questionnaire (SDQ) and the Child & Young Person’s Questionnaire (CYPQ); and potential for ChildStory remediation.

1. **Strengths & Difficulties Questionnaires –** enter the scores and levels for each domain from the SDQ results over the review period and/or add extra columns if review is greater than 12 months and compare to Decision Making Pryamid.

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| **CYP name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **SDQ Age Group** 2-4  4-10  11-17 | **Date \_\_\_\_\_\_\_\_\_\_**  **SDQ 1** | | **Date \_\_\_\_\_\_\_\_\_\_\_**  **SDQ 2** | | **What this tells you** |
| **Total Difficulty Score** |  | |  | |  |
| **Emotional Problems Scale Score** |  |  |  |  |  |
| **Conduct Problem Score** |  |  |  |  |  |
| **Hyperactivity Scale Score** |  |  |  |  |  |
| **Peer Problem Scale Score** |  |  |  |  |  |
| **Impact Score** |  |  |  |  |  |
| **Pro Social Score** |  |  |  |  |  |

**Reflection:**

Were any red areas highlighted in scores: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Carer conversations or feedback: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Impact on placement & area of impact: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What has changed or requires change: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Recommendations: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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1. **Child & Young Person Questionnaire**

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| **CYP’s Age Group 7-8** | **Date\_\_\_\_\_\_\_\_**  **CYPQ 1** | | **Date\_\_\_\_\_\_\_\_**  **CYPQ 2** | | **Comment** |
| CYP feels safe & cared for: any comments? |  | |  | |  |
| CYP has an adult they can turn to: how many? |  | |  | |  |
| Birth mum or dad’s culture:  Aboriginal/Multicultural  Neither I don’t know | Mum | Dad | Mum | Dad |  |
| CYP asked about things that are important – what’s important for CYP |  | |  | |  |
| Is there anything CYP wants to tell caseworker – what? |  | |  | |  |
| **YP’s Age Group 12-13** |  | |  | |  |
| Alcohol consumed in last period & how often |  | |  | |  |
| Drugs taken in last period & how often |  | |  | |  |
| Drug of choice |  | |  | |  |
| **14 years &over** |  | |  | |  |
| Thoughts of self-harm |  | |  | |  |
| Thoughts of suicide |  | |  | |  |

**Reflection:**

Any ‘alerts’ identified from CYP response: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CYP reflections, conversations or feedback: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What casework tasks were required or followed–up: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What has changed for the CYP or continues to need to change: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Recommendations:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **Aborigianl CulturL Connections Age Group 9-11** | **Mum Dad** | | **Mum Dad** | | **Comment** |
| CYP knows family/mob & who are they  Can name town/city where family/mob they are from  CYP knows Land/Clan/Country/Nation family they are from |  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| ACYP lives on country  ACYP goes back to country – how often |  |  |  |  |  |
|  | |  | |  |
| ACYP knows about Aboriginal culture: what areas? |  | |  | |  |
| ACYP wants to know more Aboriginal culture – what areas? |  | |  | |  |
| ACYP’s connections & who do they learn culture from? |  | |  | |  |

**Reflections**

Did ACYP responses add to their cultural plan – how? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Does the ACYP know the difference between the town/city of their family/mob to their Land/Clan/Country

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What stops a ACYP from returning to country and/or are there reason they cannot return more often:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What areas of Aboriginal Culture does the ACYP want to learn and how will casework support facilitate this?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What has changed for the CYP or continues to need to change? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Recommendations:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **Multicultural** **YP’s Age Group 12-13** | **Mum Dad** | | **Mum Dad** | | **Comment** |
| Mum or dad’s culture is Multicultural |  |  |  |  |  |
| CYP sees their Cultural group as |  | |  | |  |
| Parent/s speak a language other than English  CYP speaks this/these language/s |  | |  | |  |
|  | |  | |  |
| CYP shares same religion as one parents |  | |  | |  |
| CYP spends time finding out about ethnic group, history, traditions or customs |  | |  | |  |
| CYP active in social groups that include members of their ethnic group |  | |  | |  |
| CYP has clear sense of ethnic background & what it means |  | |  | |  |
| CYP thinks how life will be affected their ethnic group membership  CYP happy to be a member of the ethnic group  CYP has strong sense of belonging to ethnic group  CYP understands what ethnic group membership means to them  CYP learns about their ethnic background by talking to people in their ethnic group |  | |  | |  |
|  | |  | |  |
|  | |  | |  |
|  | |  | |  |
|  | |  | |  |
| CYP has a lot of pride in their ethnic group  CYP participates in cultural practices of their group eg food, music customs |  | |  | |  |
|  | |  | |  |
| Feels a strong attachment to ethnic group  Feels good about my cultural & ethnic background |  | |  | |  |
|  | |  | |  |

**Reflections**

Did CYP responses add to their cultural plan – how? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What does this CYP need from you as caseworker? : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Recommendations : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**