Family & Community Services
NSW GOVERNMENT

Early Intervention and Placement Prevention (EIPP)
IFS/IFP – Family Information Sheet

IFS/IFP : KEY DATA AT <u>ENTRY</u> - *to be completed by worker when family is starting with the program*

1.	Family ID:	
2.	Family Name/s:	
3	Program Received:	☐ IFS ☐ IFP
4.	Date referral received:	Date:
5.	Date family worker first met with family: (i.e. met face to face with at least one parent/carer)	Date:
6.	Was first meeting date within 72 hrs of referral?	☐ Yes ☐ No
7.	Date family started receiving service: *(i.e. eligibility confirmed and family consented to participate and started)*	Date:
8	How many parents/carers are in this family?	*Number:*
9.	How many children are in this family, in total and by age?	<table><tr><td>Age</td><td>Total number of children</td></tr><tr><td>0 – 5 yrs</td><td></td></tr><tr><td>6 -12 yrs</td><td></td></tr><tr><td>13-15 yrs</td><td></td></tr></table>
10.	Date of first assessment with Strengths & Stressors (or similar) tool: (only if family is likely to stay 3-6mths or more – attach the Strengths & Stressors (or similar) tool to this form and use again at exit)	Date:
11.	How many of the participating parent/carers have a disability? *(see definition in Glossary)*	*Number:*
12.	How many of the participating children have a disability? *(see definition in Glossary)*	*Number:*
13.	Do any family members self identify as Aboriginal and/or Torres Strait Islander?	☐ Yes ☐ No
14.	Do any family members speak a language other than English at home?	*Number:*
15.	Were either of the parents in the family under 21 years of age?	☐ Yes ☐ No
16.	What date did the family step down from receiving 'intensive service delivery'? *(where the caseworker is available 24/7 on call)*	Date:

17.	Date family exited from program:	Date:		

18.	How many parents/carers from this family participated in the program?	*Number:*

19.	How many of the children in this family participated in the program in total and by age?	Age	Total number of children
		0 – 5 yrs	
		6 -12 yrs	
		13-15 yrs	

20.	How long did this family stay in the program (tick one)? (use Strengths & Stressors (or similar) tool if family stayed 3 months or longer)	□ less than 3 months □ 3 to 6 months □ 6 to 12 months □ Over 12 months

21.	Did this family stay in the program for the planned duration, or longer?	□ Yes □ No

22.	Were the following service components *(delivered or resourced by this EIPP IFS/IFP program)* provided to this family while in the program?	Advice & referral □ Yes □ No Practical support □ Yes □ No Assessment/case planning □ Yes □ No Coordinated specialist assessment & referrals □ Yes □ No Casework □ Yes □ No Broker - childcare/preschool □ Yes □ No	Brokerage (other): □ Yes □ No Home visiting □ Yes □ No Counselling □ Yes □ No Practical Skills Group □ Yes □ No Parenting Skills Group □ Yes □ No Parent Support Group □ Yes □ No

23.	Main reason family exited from program: (tick one only)	□ Case plan goal achieved □ Eligibility criteria no longer met □ Family declined □ Family not located □ Family relocated out of area □ Family withdrew □ Family not engaging with services

24.	Date of final *(exit)* assessment – using Strengths and Stressors (or similar):	Date:

25.	For the clients assessed on entry and exit, did you use the Strengths and Stressors tool?	□ Yes □ No If you answered 'No' skip question 27.

26.	Compare the first time and final time ratings on Strengths and Stressors tool. Were <u>any items</u> in these domains rated as: -3, -2, or -1 the first time, then rated +1 or +2 the final time? (i.e. any item in domain assessed as changing from a stressor to a strength)	ENVIRONMENT SOCIAL SUPPORT PARENTAL CAPABILITIES FAMILY INTERACTIONS FAMILY SAFETY CHILD WELL- BEING	□ Yes □No □ Yes □No □ Yes □No □ Yes □No □ Yes □No □ Yes □No

27.	Were increased strengths assessed in the family, using the Strengths and Stressors (or similar) tool?	□ Yes □ No

28.	How strongly do you agree or disagree with each? *(strongly disagree , disagree , neither , agree , strongly agree)*	Parent/carer 1	Parent/carer 2
	a. I learnt new things to help me with parenting	☐ strongly disagree ☐ disagree ☐ neither ☐ agree ☐ strongly agree	☐ strongly disagree ☐ disagree ☐ neither ☐ agree ☐ strongly agree
	b. I learnt new things about services or other things in my community for children and families	☐ strongly disagree ☐ disagree ☐ neither ☐ agree ☐ strongly agree	☐ strongly disagree ☐ disagree ☐ neither ☐ agree ☐ strongly agree

Note: when you transfer this data across to the IFS/IFP Data Collection Tool, a new record will be created for each family. The record number is found at the bottom of the screen, between the 'previous family' and 'next family' buttons.

Keep a note here of the record number allocated to this family, it will help you locate the family data later: _____