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| Expression of Interest for the NGO Caseworker Wellbeing Check |
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| Expression of Interest for NGO Caseworker Wellbeing Check | 7 March 2022 |

# Instructions

The NGO Caseworker Wellbeing Check is a free voluntary initiative for frontline NGO staff (i.e. key workers, case managers) involving individualised wellbeing checks to support them feel mentally healthy, valued and safe to perform at their best in all aspects of life. Use this form if your organisation is interested in accessing the NGO Caseworker Wellbeing Check program.

To be eligible to participate your organisation must have a contract with the Department of Communities and Justice (DCJ) and frontline caseworkers deliver either Aboriginal Child and Family Services, Family Preservation or Permanency Support services.

By completing this form, you acknowledge that you are the appropriate representative of the organisation, and that your organisation **is eligible** to access the NGO Caseworker Wellbeing Check program.

You must provide **all** of the requested information.

When you have completed the form, send it by email to [CapabilityandPractice@dcj.nsw.gov.au](mailto:CapabilityandPractice@dcj.nsw.gov.au).

# Your organisation’s details

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|  | | Date of application | |  | |
|  | Service provider name and ABN | | | <Name of organisation and ABN > | |
|  | | Service provider’s representative  Please nominate a key contact person who can work with the specialist services to implement the service in your organisation. | | Name:  Position:  Phone number:  Email address: | |
|  | | | Your organisation would like to access the NGO Caseworker Wellbeing Check program | Yes  No |
|  | | | What program areas do your staff work in? | Family Preservation  Permanency Support Program  OOHC Residential Services  Intensive Therapeutic Care  Aboriginal Child & Family Centres |
|  | | | How many frontline staff are employed across these DCJ contracted services? | <Insert overall number of DCJ contracted frontline employees> |
|  | | | In which Local Government Areas (LGAs) do your frontline staff provide services? | <Insert count of key worker/case manager employees by LGA and location> |
|  | | | What cultural supports may be required for your staff? | <Insert details> |
|  | | | Would you like to work with an Aboriginal culturally appropriate provider? | Yes  No |
|  | | | Who is your DCJ district contract manager? | <Insert details> |