

20 February 2023 D22/3140860

GIPA Act s.14(2) cll 3(a)(b) - Personal information - Not to be published

Community Restorative Centre Limited PO Box 258
Canterbury NSW 2193

BY EMAIL

Letter of Variation – Reintegration Housing Support Program

Dear

I refer to the Agreement between Community Restorative Centre ('the Provider') and the Department of Communities and Justice ('the Agency') which commenced on 1 July 2021 in respect of Reintegration Housing Support Program ('the Agreement") and PLA ID - 1-11490220499.

In accordance with Clause 24.3 of the Agreement for Funding of Services - Standard Terms the Agency also seeks to vary the Agreement as set out in **Annexure 1** attached to this letter.

The Agreement is for a two (2) year period from 1 July 2021 until 30 June 2023 and the effect of this variation is to extend the Agreement for the Reintegration Housing Support Program for a further one (1) year period from 1 July 2023 to 30 June 2024.

The variation to the Agreement will take effect from the signing of the letter by both Parties. All other terms and conditions of the Agreement remain the same.

Please sign this letter where indicated below and return the scanned signed copy to the Agency to confirm your acceptance of the proposed variation.

If this letter is not signed, the Agreement will otherwise continue under the terms of the initial Agreement.

We would appreciate your response by 24 February 2023.

If you require further information on this matter please contact Jessica Wood, Manager Premier's Priority to Reduce Homelessness on (02) 8303 6521 or jessica.wood@dcj.nsw.gov.au.

Yours sincerely.

GIPA Act s.14(2) cll 3(a)(b) Personal information - Not to be

Nefley Hetherington

A/Director, Social Housing and Homelessness Strategy

LETTER OF VARIATION

Please note, this document MUST be signed by two of your organisation's Authorised Signatories.

Refer to the Authorised Signatories Fact Sheet for further information https://www.facs.nsw.gov.au/providers/funded/resources/authorised-signatories.

Please sign and forward the Letter of Variation in its entirety to: jessica.wood@dcj.nsw.gov.au.

EXECUTION

I agree that Community Restorative Centre Limited will allocate funding and provide services in accordance with the variation to the Agreement as set out in Annexure 1.

Signed for and on behalf of Department of Communities and Justice ABN 36 4338 75185 by its duly authorised officer in the presence of: GIPA Act s.14(2) cll 3(a)(b) - Personal information - Not to be published Nefley Hetherington Print full name A/Director, Social Housing and Homelessness Strategy Snr Admin Officer Position of authorised officer Date: Signed by Community Restorative Centre Limited ABN 75411263189 GIPA Act s.14(2) cll 3(a)(b) - Personal information - Not to be published Signature of authorised signatory Signature of authorised signatory Print full name Print full name Print full name	Executed as an agreement on	28/02/2023 Date						
Print full name A/Director, Social Housing and Homelessness Strategy Position of authorised officer Date: Signed by Community Restorative Centre Limited ABN 75411263189 GIPA Act s.14(2) cll 3(a)(b) - Personal information - Not to be published Signature of authorised signatory Signature of authorised signatory Print full name Print full name Print full name	ABN 36 4338 75185 by its duly authoris GIPA Act s.14(2) cll 3(a)(b) - Personal information - Not to be	t of Communities and Justice sed officer in the presence of: GIPA Act s.14(2) cll 3(a)(b) - Personal information -						
A/Director, Social Housing and Homelessness Strategy Snr Admin Officer Position of authorised officer Position of witness Date: Signed by Community Restorative Centre Limited ABN 75411263189 GIPA Act s.14(2) cll 3(a)(b) - Personal information - Not to be published Signature of authorised signatory Signature of authorised signatory Print full name Print full name	Nefley Hetherington							
Position of authorised officer Date: Signed by Community Restorative Centre Limited ABN 75411263189 GIPA Act s.14(2) cll 3(a)(b) - Personal information - Not to be published Signature of authorised signatory Print full name Print full name Position of witness Position of witness Position of witness Position of witness Signature of witness Signature of authorised signatory Print full name	Print full name	Print full name						
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Date: 24 2 2023 Date: 24 2 2023	Position of authorised signatory Date: 24 2 2023	Position of authorised signatory Date: 24 2 2023						



[TRIM Reference]

Annexure 1

The Agreement is amended as follows:

Item	Current contract condition	Amended contract condition			
Program (cover page)	Program: Reintegration Housing support Program	Program: Other Homelessness Program			
Contract ID (cover page)	Contract ID: #TBC	Contract ID: PLA ID - 1-11490220499			
Contract name (cover page)	Contract Name: #RHSP Program	Contract Name: Reintegration Housing Support Program			
Us (Agency) (page 2)	Position, name and contact details of Agency representative: Jason Kara, Director, Strategy, Policy and Commissioning, Housing, Homelessness and Disability, Jason.Kara@facs.nsw.gov.au	Position, name and contact details of Agency representative: Nefley Hetherington, A/Director, Strategy, Policy and Commissioning Housing, Homelessness and Disability, nefley.hetherington@facs.nsw.gov.au			
Us (Agency) (page 2)	2 Cavill Avenue, Ashfield NSW	6 Parramatta Square,10 Darcy Street, Parramatta NSW			
Initial Term (Clauses 1.1 and 3.1)	2 years Start Date: 1 July 2021 / End Date: 30 June 2023	3 years Start Date: 1 July 2021 / End Date: 30 June 2024			
Services	TABLE 1	TABLE 1 - Insert additional row:			

Clauses 1.1 and 5)	Financial Year	Unit price	Line item total	Financial Yea	r	Unit price	Line item total
ŕ	2021-2022 and 2022-2023	\$4.5 million (exclusive of GST)	\$4.5 million	2023-2024		\$2.250 million (exclusive of GST)	\$2.250 million
Total amount of Funds:	\$4.5 million (exc	\$4.5 million (exclusive of GST) for the period 1 July 2021 until 30 June 2023 plus \$2.250 million (exclusive of GST) for the period 1 July 2023					
(Clauses 1.1 and 9.1(a))		until 30 June 2024. Total amount of Funds: \$6,750,000 (exclusive of GST)					
The Funds will be paid to You on the following basis: (Clause 9.1(a))	The amount of F Term \$ a total of upon execution o	Add: \$2.250 million (exclusive of GST) will be paid in a lump sum for the financial year 2023-2024, as a one off payment in 2022-2023.					
Milestones	TABLE 4	TABLE 4					
(Clause 1.1 and 5.1(a)(iv))	Number M	lilestones	Due date	Number	Milest	tones	Due date
	HPD dom mpo	PI 1: Response to DCJ ousing Referrals - roportion of referrals from CJ Housing where emonstrated attempts are nade to engage a articipant within ten (10) usiness days of the eferral from DCJ Housing Target 80%)	ТВА	1.	Housin Propo DCJ Hodemon made within of the	Response to DCJ ng Referrals - rtion of referrals from dousing where nstrated attempts are to engage a participa ten (10) business day referral from DCJ ng (Target 80%)	

Reporting	2. KPI 2: Participant Engagement - Proportion of the referrals from DCJ Housing that result in a participant agreed wellbeing plan to secure long-term housing (Target 85%)			2.		KPI 2: Participant Engagement - Proportion of the referrals from DCJ Housing that result in a participant agreed wellbeing plan to secure long-term housing (Target 85%)		30 September 2023	
Requirements (Clause 19.4(a)(i))	Report Name Form and method of delivery report TBA TBA		Details of recipient (name and email address) Mathew Sander, Manager, Housing, Homelessness and Disability Strategy, Policy and Commissioning Matthew.sander@dcj.nsw.go v.au		Report Name Monthly Data	Form and method of delivery report CIMS summary email (dashboard under development)		Details of recipient (name and email address) Jessica Wood, A/Manager, Housing, Homelessness and Disability Strategy, Policy and Commissioning jessica.wood@dcj.nsw.gov.au	
					Report				
Dispute resolution (nominated representative s)	Our nominated representative: Jason Kara Director, Strategy, Policy and Commissioning Housing, Homelessness and Disability			Our nominated representative: Nefley Hetherington A/Director, Strategy, Policy and Commissioning Housing, Homelessness and Disability					
(Clause 22.1(d))	Jason.Kara@facs.nsw.gov.au				nefley.hetherington@facs.nsw.gov.au				

Dispute resolution (senior representative s)

(Clause 22.1(d))

Our senior representative:

Anne Campbell

Executive Director, Strategy, Policy and Commissioning

Housing, Homelessness and Disability

Anne. Campbell @dcj.nsw.gov.au

Our nominated representative:

Zoe Dendle

A/Executive Director, Strategy, Policy and Commissioning

Housing, Homelessness and Disability

Zoe.Dendle@facs.nsw.gov.au