CSEC Review Flow Chart

- Bimonthly CSEC meetings and cut- off dates published on CSEC website.
- Cut-off date one month before next meeting
- Reach out and submit early to determine process and allow for initial consultation, review and feedback: ethics.committee.csnsw@justice.nsw.gov.au
- All research-based activities within CSNSW jurisdiction require prior ethics approval. Out-of-session approval is usually limited to low risk projects. Research requiring direct contact to CSNSW staff, offenders in custody or community to conduct interviews, surveys, focus groups or medical examinations are more than low risk and considered at a CSEC meeting.
- Review criteria: Quality, ethical implications and impact of proposed research on CSNSW operations.
- Approval time depends on project type and review outcomes (expect at least 3-4 months).
- Commissioner's final approval time is beyond CSEC control and depends on competing CSNSW priorities.

New application

Initial review

Feedback round(s)

Documents sent for CSEC review

CSEC reviewer selection

CSEC decision (approved, revisions, resubmit, rejected)

Outcome letter

Amendments

Submission to Commissioner (or back to CSEC)

Approval by CSEC EO, Chair, Alternate Chair & CSNSW Commissioner

Return signed T&Cs

Commencement of research approved

Out-of-session

Current CSEC composition

Internal CSNSW members	
Jennifer Galouzis	Assistant Commissioner, Strategy & Policy **(Chair)**
Sibella Matthews	Director, Corrections Research, Evaluation & Statistics **(Executive Officer)**
Chantal Snell	Assistant Commissioner, Delivery, Performance & Culture **(Alternative Chair)**

Dr Marc Torka, Secretary of the CSEC (non-member)

External members	
James Beaufils	Academic (Aboriginal)
Thea Deakin-Greenwood	Community
Ross Hannah	Community
Professor Gail Mason	Academic (legal)
Chaplin Peter Presdee	Pastoral care
Carly Stanley	Community (Aboriginal)
Professor Elizabeth Sullivan	Academic (medical)